

IN THE COURT OF COMMON PLEAS OF VENANGO COUNTY, PENNSYLVANIA

In re:

AMENDMENT OF LOCAL
DOMESTIC RELATIONS RULE:

Rule 1915.3. – COMMENCEMENT OF
ACTION. COMPLAINT. ORDER.

Civ. No. 693-2024

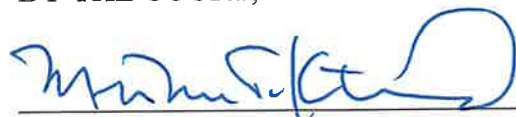
FILED
COMMON PLEAS COURT
VENANGO COUNTY
2024 JUL 16 PM 2:58
PROTHONOTARY AND
CLERK OF COURTS

ORDER

AND NOW, this 16th day of July 2024, it is hereby ORDERED that the Venango County Court of Common Pleas Local Domestic Relations Rule 1915.3. Commencement of Action. Complaint. Order. is AMENDED as set forth hereinafter, effective thirty (30) days after publication in the *Pennsylvania Bulletin*.

In conformity with Pa.R.J.A. 103, one (1) copy of this Order shall be distributed to the Administrative Office of Pennsylvania Courts. Two (2) paper copies and one electronic copy shall be distributed to the Legislative Reference Bureau for publication in the *Pennsylvania Bulletin*. This Order shall also be published on the Court's website and incorporated into the complete set of the Court's Local Rules within thirty (30) days after the publication in the *Pennsylvania Bulletin*. This Order shall be continuously available for public inspection and copying in the office of the Prothonotary/Clerk of Courts.

BY THE COURT,



MATTHEW T. KIRTLAND, President Judge

SCANNED
Elv

RULE 1915.3. COMMENCEMENT OF ACTION. COMPLAINT. ORDER.

_____	: IN THE COURT OF COMMON PLEAS OF
Plaintiff	: VENANGO COUNTY, PENNSYLVANIA
	:
vs.	: CIVIL DIVISION—CUSTODY ACTION
	:
_____	: CIV. NO: _____
Defendant	:

ORDER OF COURT

You, _____, have been sued in Court to obtain (shared
(Defendant's name here)
legal custody) (sole legal custody) (partial physical custody) (primary physical custody) (shared
physical custody) (sole physical custody) (supervised physical custody) rights of the following
child(ren) _____.

_____, Esquire, is appointed conciliator, for the purpose of
conducting a conference with respect to the issues raised in the Petition. The conciliator shall
conduct such a conference and shall report to the Court as to whether or not the issues raised in
the Petition are capable of resolution by agreement between the parties. The conciliator shall
confer with the parties and make every effort to achieve negotiated resolutions of the issues raised
in the Petition. No testimony will be taken at the conciliation conference. The parties should bring
with them any relevant expert reports. If no such resolution can be achieved, the conciliator shall
so report to the Court. He/she shall also submit an interim proposed order, which shall include a
hearing date before the Court.

You are ordered to appear for a custody conciliation conference which has been fixed for
the ____ day of _____, 20____, at _____.m., at the Lawyer's Conference Room
on the Second Floor of the Venango County Courthouse, Franklin, Pennsylvania. If you fail to
appear as provided by this Order, an Order for legal or physical custody may be entered against
you or the Court may issue a warrant for your arrest.

**All parties are directed to attend the court-approved seminar "Venango County Co-
Parenting Cooperative" *UNLESS PREVIOUSLY ATTENDED*. A schedule can be obtained by
contacting your attorney or at the Law Library, Second Floor of the Venango County
Courthouse. Registration occurs 15 minutes prior to the beginning of the class, which lasts
2.5-3 hours in length. If a current IFP is in place, you **MUST** present it at registration to
have the fee waived. **ONLY** individuals with an ACTIVE PFA or disability are
REQUIRED to contact LeGoullon Counseling Services at (814) 657-2067 prior to
registration. All others are to report directly to the class for registration. Each party shall
attend the seminar within 90 days after the filing of a complaint or petition.**

You must file with the Court a verification regarding any criminal record or abuse history
regarding you and anyone living in your household on or before the initial in-person contact with
the court (including, but not limited to, a conference with a conference officer or judge or
conciliation), but not later than 30 days after the service of the complaint or petition, whichever
first occurs. These forms are available at the Prothonotary's Office on the First Floor of the
Venango County Courthouse, Franklin, Pennsylvania.

No party may make a change in the residence of any child which significantly impairs the ability of the other party to exercise custodial rights without first complying with all of the applicable provisions of 23 Pa.C.S. §5337 and Pa.R.C.P. No. 1915.17 regarding relocation.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER OR CANNOT AFFORD ONE, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW TO FIND OUT WHERE YOU CAN GET LEGAL HELP.

IF YOU CANNOT AFFORD TO HIRE A LAWYER, THIS OFFICE MAY BE ABLE TO PROVIDE YOU WITH INFORMATION ABOUT AGENCIES THAT MAY OFFER LEGAL SERVICES TO ELIGIBLE PERSONS AT A REDUCED FEE OR NO FEE.

NORTHWESTERN LEGAL SERVICES
1001 STATE STREET, SUITE 700
ERIE, PA 16501
TELEPHONE No: (800) 665-6957

AMERICANS WITH DISABILITIES ACT OF 1990

The Court of Common Pleas of Venango County is required by law to comply with the Americans with Disabilities Act of 1990. For information about accessible facilities and reasonable accommodations available to disabled individuals having business before the Court, please contact the Court Administrator's Office at (814) 432-9610. All arrangements must be at least 72 hours prior to any hearing or business before the Court. You must attend the scheduled conference or hearing.

**NOTICE TO INCARCERATED PARTIES AND PARTIES WHO DESIRE TO
OBTAIN THE TESTIMONY OF AN INCARCERATED INDIVIDUAL**

An incarcerated individual has a right to apply to the court for a writ of habeas corpus ad testificandum to enable him or her to participate in a hearing in this matter. Any party who desires that an incarcerated individual testify at the hearing in this matter also has a right to apply to the court for a writ of habeas corpus ad testificandum to enable the incarcerated person to testify.

BY THE COURT,

Date: _____, Judge

cc: _____
(your name and mailing address)

(other party's name and mailing address)

_____, Esquire

(Custody Conciliator)

Custody Coordinator